

# 2012/2013 CAMPER ENROLMENT FORM

Please complete a new page for each child, making sure to complete all highlighted sections.  
Please return to [holidays@sugarbay.co.za](mailto:holidays@sugarbay.co.za) or fax 086 600 3779 or call 032 485 3778 for help.

## HOLIDAY SELECTION:

Please tick the appropriate blocks to choose a camp:

**CIT Courses:** Two week counselor-in-training courses for 17 & 18 year-olds. The December CIT course is an intensive course for past campers who have attended at least one previous holiday camp.

<b>APRIL</b>	<b>JULY</b>	<b>AUGUST</b>	<b>DECEMBER PEAK SEASON</b>
<input type="checkbox"/> Sun 25 <sup>th</sup> March – Sun 1 <sup>st</sup> April	<input type="checkbox"/> Sun 24 <sup>th</sup> June – Sun 1 <sup>st</sup> July	<input type="checkbox"/> Sun 12 <sup>th</sup> – Sun 19 <sup>th</sup> Aug	<input type="checkbox"/> Sun 9 <sup>th</sup> – Sun 16 <sup>th</sup> Dec
<input type="checkbox"/> Sun 1 <sup>st</sup> – Sun 8 <sup>th</sup> April	<input type="checkbox"/> Sun 1 <sup>st</sup> – Sun 8 <sup>th</sup> July	<input type="checkbox"/> Sun 19 <sup>th</sup> – Sun 26 <sup>th</sup> Aug	<input type="checkbox"/> Sun 16 <sup>th</sup> – Sun 23 <sup>rd</sup> Dec
<input type="checkbox"/> Sun 8 <sup>th</sup> – Sun 15 <sup>th</sup> April	<input type="checkbox"/> Sun 8 <sup>th</sup> – Sun 15 <sup>th</sup> July	<input type="checkbox"/> Sun 26 <sup>th</sup> Aug – Wed 5 Sept (10 day birthday camp)	<input type="checkbox"/> Thurs 27 <sup>th</sup> – Wed 2 <sup>nd</sup> Jan (6 day new year)
<input type="checkbox"/> Sun 15 <sup>th</sup> – Sun 22 <sup>nd</sup> April	<input type="checkbox"/> CIT: 1 <sup>st</sup> - 15 <sup>th</sup> July (Provisional)	<input type="checkbox"/> CIT: 12 <sup>th</sup> - 26 <sup>th</sup> Aug (Provisional)	<input type="checkbox"/> 11 daynew year special 27 <sup>th</sup> - 7 <sup>th</sup> Jan
<input type="checkbox"/> Sun 22 <sup>nd</sup> – Sun 29 <sup>th</sup> April		<b>OCTOBER</b>	<b>JANUARY 2013</b>
		<input type="checkbox"/> Sun 30 <sup>th</sup> Sept – Sun 7 <sup>th</sup> Oct	<input type="checkbox"/> Wed 2 <sup>nd</sup> – Mon 7 <sup>th</sup> Jan (5 days)

**Dates:** Each session is 7 days (Sunday to Sunday) unless stated otherwise. Please note that these dates are fixed and unfortunately we cannot accommodate children arriving or leaving on different days. Once the excitement of camp is underway, we get lots of children asking if they can stay for a second week. We always try and accommodate them but its preferable to pre-book a second session in advance and save on fees and guarantee availability.

## PERSONAL DETAILS:

Child's full name: \_\_\_\_\_ School: \_\_\_\_\_ Grade: \_\_\_\_\_

**Cabin Share:** If possible my child would like to be in a cabin with: \_\_\_\_\_  
A cabin share request must be made by both campers to be considered. We do not accept requests for cabin counselors. Please ensure the request is for a child of the same age and gender. If there is a request to share a cabin with a different aged child, the older has to move to the younger age group which is "not cool"!

**Medication:** My child is currently taking the following chronic medication (include medicine for allergies): \_\_\_\_\_

**Personal:** Is there anything that you would like to tell us about your child in relation to this upcoming holiday? \_\_\_\_\_

\_\_\_\_\_ (use additional pages if necessary)

**Permissions:** My child has permission to play paintball (YES  or NO ) (only applicable to ages 10 and older)  
My child has permission to go on excursions (YES  / NO ) (if the opportunity arises and if s/he so chooses)

## Family Information Form:

Sugar Bay has all the recent and correct family/medical information for my child by way of (Tick one):

- A**  I am sending a completed FAMILY INFORMATION FORM to Sugar Bay with this enrolment form or as this is the first time my child is coming to Sugar Bay for a holiday camp. **OR**
- B**  I am sending a completed FAMILY INFORMATION FORM to Sugar Bay as even though my child has been to camp before, I want to ensure that all my personal and medical details are up to date; **OR**
- C**  I am not sending through a FAMILY INFORMATION FORM as my child or his/her siblings (\_\_\_\_\_) have been to Sugar Bay before and none of our details have changed

**Parents Travelling:** If either parent/guardian is travelling while child is at camp: Name/s: \_\_\_\_\_

Destination: \_\_\_\_\_ Email (abroad): \_\_\_\_\_ Tel abroad: \_\_\_\_\_

## TRANSPORT OPTIONS (Tick one in each column):

### Transport to Sugar Bay:

- Bus** from Sandton (R590)  
 **Airport** Pick-up between 12 & 1pm (R150)  
 **Car** (drop off at Sugar Bay) between 3 & 4PM

### Transport home:

- Bus** to Sandton (R590)  
 **Airport** drop-off between 12 & 1pm ONLY (R150)  
 **Car** (pick-up Sugar Bay between 8:00 & 9:00am)

**BUS SERVICE:** An escorted chartered bus service from 35 Wierda Rd West, Wierda Valley Sandton, departing 7:00am and returning approximately 4pm: An 8 hour journey with a stop for a hot lunch (included). The cost is R590 each way. This service is dependent on sufficient demand and seats are limited.

**AIRPORT TRANSFERS:** We arrange airport transfers from King Shaka International Airport (KIA), approximately 50km from Sugar Bay provided that flights land between 12 and 1pm and depart between 1 and 2pm and we have full flight details. Children are met at the gate upon arrival. On departure staff members accompany the children as long as airport security will permit. This airport transfer charge is R150. A completed Airport Transfer form must returned to us two weeks before camp starts (at the latest), failing which we cannot accommodate the transfer.

**CAR:** Please drop your child at camp between 3 & 4 pm at the start of camp and collect between 8 & 9 am at the end of camp. Drop off/collection outside of these times is NOT POSSIBLE unless prior arrangement has been made at least two weeks prior to arrival. Permission will only be given in exceptional circumstances. We charge a R200 per hour levy for children not collected on time for last-minute supervision and catering arrangements.

**PERSONAL SAVINGS ACCOUNT:**

Please provide my child with a personal savings account of R\_\_\_\_\_ per session. If there is money left in the personal savings account at the end of the session it will be carried over until your child returns to camp unless you request us to  refund your credit card or  refund the money into your bank account no: \_\_\_\_\_

Bank: \_\_\_\_\_ Branch: \_\_\_\_\_ Code: \_\_\_\_\_ Type: \_\_\_\_\_  
 This personal saving account is a cash-free system whereby each child has a pre-paid account to cover purchases from the tuck shop, excursion charges and paintball bullets. This account is funded by an advanced payment and items purchased are charged against this account. Items in the tuck shop include drinks, confectionery, toiletries and memorabilia. **We recommend R400 per session, however if your child would like to purchase clothing, souvenirs or play paintball (average spend R60 @ 50c per bullet) they might need more.**

**OPTIONAL EXTRAS:**

I would also like to order:

**a CD of photos (R60):** A compilation of photographs taken during the week. We do not guarantee photographs of every child;

**DVD (R70):** An amateur DVD filmed by counselors during the week. The footage is generally quite poor and not all the children will appear on the DVD, however most children treasure it as a memento of their holiday.

**A NEW camper pack (R120)** A Sugar Bay drawstring bag, water bottle, recommended sunprotection stick, pen and table tennis ball (excludes DVD and CDs) ONLY R120 IF ORDERED NOW (Normally R150).

**YOUR DETAILS:**

Person competing this form: \_\_\_\_\_ Person responsible for account: \_\_\_\_\_

If either person is not in our database, please complete: Email: \_\_\_\_\_

Tel(c): \_\_\_\_\_ (w): \_\_\_\_\_ (h): \_\_\_\_\_

**FEES:** (All prices include VAT @14%. Prices subject to change.)

RATES	OFF PEAK – Camps from January to November				PEAK SEASON - December		
	7 day camps	5 day camps	10 day Birthday	CIT course (2 weeks)	7 days Dec	6 day New Years Camp	11 day New Years Special
New camper	R 4,699	R 3,699	R 6,499	R 7,999	R 5,499	R 4,699	R 6,699
Past Camper & Siblings	R 3,999	R 2,999	R 5,399	2 week course: R7399 or 11 days in Jan: R5999	R 4,999	R 3,999	R 5,999

\* **Fees include** accommodation, meals (3 meals and 3 snacks per day), tuition, counselor supervision (3:1 ratio) and equipment. They exclude transportation, medical expenses, insurance and pocket money.

\* **Discounts** are given to past campers and additional siblings from the same family coming at the same time. Furthermore, we offer tuckshop vouchers for referrals and advanced paperwork and payment. Please call our office for more details.

\* **Book two or more consecutive** weeks up front and get 15% off each additional camp for bookings made up front, excluding peak season and other promotions.

**DEPOSIT:** We need a deposit of **R1,000 per session** to secure a place for your child. The balance is due **1 month** before arrival. Please tick one of the two following payment options, A (direct deposits) or B (credit card payments):

A:  I have transferred a deposit of R\_\_\_\_\_ into Sugar Bay's bank account **FNB 62021187340** Stanger Branch **220129**, using my child's **surname as a reference**. I will transfer the balance of the fees when they are due (one month before camp). **Proof of transfer** must be **faxed through to 086 600 3779**. Note that there is an extra 1% service charge for cash deposits **OR**

B:  I authorize Sugar Bay to debit **my Visa/ Master/ Diners card (circle appropriate)** with the deposit of R1000 per session now and the balance of the fees when they are due (one month before camp).

**Credit card number** \_\_\_\_\_ **Exp Date:** \_\_\_\_\_ / **CVC number** \_\_\_\_\_

**Cardholder's name** \_\_\_\_\_ **Signature** \_\_\_\_\_

**BOOKING TERMS AND CONDITIONS:**

Sugar Bay reserves the right to cancel a session if there is insufficient demand. Payment of deposit is regarded as your acceptance of the booking conditions. It is non-refundable unless the reservation cannot be accommodated. All money paid shall constitute agreed and liquidated damages for cancellations, dismissal or early withdrawal. There will be no refunds for cancellations made within one month of start date. There are no deductions for children arriving late or leaving early. We will only accept changes made in writing and received at least one week prior to start of camp. Reservations cannot be made until this form has been completed and deposit paid. If a booking is made less than a month prior to arrival full fees are due immediately. Children are not considered enrolled until full payment is received. Failure to pay the balance in time may result in the place being lost. A 1.75% pm charge is levied on overdue accounts.

**CONFIRMATION:**

Upon confirmation of booking you will receive a full invoice with all payment details. You will also be sent a packing list, survival kit and transport form (Airport Information Form, Bus Directions or Directions to Sugar Bay). Please check our packing list carefully, taking particular note of the requirements for chronic illnesses (including ADHD) and allergy medication as we require full details of condition, medicine dosage and directions.